

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF  
HIDDEN VALLEY WATER DISTRICT**

**November 18, 2025 at 7 p.m.**

A Regular meeting of the Board of Directors of the Hidden Valley Water District was held on Tuesday, November 18, 2025, at the hour of 7:00 p.m. via Zoom conference. Directors present were Max Parmenter, Chris Palmer, Rachel Pyburn and Ryan Arestie. Also attending were Nicki Simonson, Rebecca Hill and Sean Murphy with Simonson & Associates, Inc. and Andrea Kehrl the District's attorney.

**1. Agenda & Administrative Matters**

**a. Disclosure of Conflicts of Interest.** There were no changes to the Board member disclosures.

**b. Open Forum for the Public.** A few members of the public were in attendance. The Board decided to give homeowners more time for public comment at the end of the meeting and Simonson & Associates would not attend at a homeowner's request. Andrea Kehrl was asked to put together a synopsis of the Sunshine Act for the Board.

**c. Minutes.** Rachel Pyburn moved to approve the October 21, 2025 minutes with two amendments which were approved upon second by Chris Palmer.

**d. 2026 Meeting Schedule.** The 2026 meeting schedule was approved upon motion by Rachel Pyburn and second by Chris Palmer.

**2. Legal Matters.** Attorney Andrea Kehrl gave an overview of the first amendment to water delivery agreement and answered any questions regarding the interim storage lease. The first amendment was then approved upon motion by Rachel Pyburn and second by Chris Palmer. Andrea Kehrl then left the meeting.

**3. Engineering and Maintenance.**

**a. Martin/Martin Professional Services Contract.** Chris Palmer made a motion to approve the 2026 professional services contract for Martin/Martin. The motion was approved upon second by Rachel Pyburn.

**b. Operator In Responsible Charge (“ORC”).** The District engineer, Bill Willis, gave the Board a status on soliciting bids for an ORC. The request for proposal was sent to four different contractors and he will bring more clarification on these proposals to the Board at the next meeting.

**4. Budget and Rate Hearing.** The budget and rate hearing was opened upon motion by Rachel Pyburn and second by Chris Palmer. Nicki Simonson gave an overview of the 2026 proposed budget and answered any questions.

**a. 2026 Budget.** The 2026 Budget was approved, subject to Jefferson County final valuation, upon motion by Chris Palmer and second by Rachel Pyburn.

**b. 2025 Resolution No. 4. - Adopt 2026 Budget.** A motion was made by Rachel Pyburn to approve Resolution No. 4 to Adopt the 2026 Budget, subject to Jefferson County final valuation, which was approved upon second by Chris Palmer.

**c. 2025 Resolution No. 5. – Appropriate Sums of Money.** Resolution No. 5 to Appropriate Sums of Money was then approved, subject to Jefferson County final valuation, upon motion by Rachel Pyburn and second by Chris Palmer.

**d. 2025 Resolution No. 6. – Set Mill Levies.** Resolution No. 6. to Set Mill Levies was approved upon motion by Rachel Pyburn and second by Ryan Arestie.

The budget hearing was then closed.

**5. Financial Matters.** Rachel Pyburn moved to ratify approval of the October 22, 2025 through November, 30, 2025 check register which was approved upon second by Ryan

Arestie. The unaudited financial statements ending November 30, 2025 were approved upon motion by Ryan Arestie second by Chris Palmer.

6. **Secondary Public Forum.** The Board listened to homeowners' concerns, answering questions and providing clarifying information where appropriate. The Simonson & Associates management contract for 2026 was then approved upon motion by Rachel Pyburn and second by Ryan Arestie.

7. **Other Business.** There being no further business, the meeting was adjourned at 8.47 p.m.

Respectfully submitted,

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Chris Palmer, Secretary